

A 'WESTERN-CHINESE' ITINERARY 3.0/3.5-hour event • Overtime (OT) duration may apply

The Wedding Reception of <Names of Bride & Groom>
30 MAR 2024 • SUNDAY • Hotel Z, Ballroom Y • No. of pax: 200
Band Line-up: X • Emcee: Y • Floor Manager(s): _____?

09:00-10:00	DECO CHECK – Decorations, lightings & all other system setups to be done			
10:00-11:00	B&G's ARRIVAL – Bridal photography • Banquet team briefing			
11:00-12:00	BAND'S ARRIVAL – Setup • Soundcheck • Briefing with MC • Band Practice			
12:00-13:00	FAMILIES' ARRIVAL – Tea ceremony			
BGM Personnel's Job	Guests' arrival	Damien's playlist of sentimental songs / paste here if you have your own Spotify playlist to share	mostly are jazz instrumentals / classic ballads	remarks
	Parents' March-in	by default, this song will be played: You Raise Me Up (no vocals) 1:15 length	instrumental version edited by Damien – listen to it here >>>>>>	sntal%29.mp3?dl=0
	B&G's 1st March-in	please state	paste YouTube link here if possible	remarks
	Food Presentation	if it's a buffet / if you do not want any food presentation, please mention it here	by default, the hotel / restaurant will present it by themselves	remarks
	B&G's 2nd March-in	please state	paste YouTube link here if possible	remarks
	First-dance	if any, please mention it here	paste YouTube link here if possible	remarks
	Other short intermissions	Damien's playlist of upbeat songs / paste here if you have your own Spotify playlist to share	mostly are pop ballads & interesting pop covers by artists	remarks
	10-minute post-reception	Damien's playlist of famous dance pop songs / paste here if you have your own Spotify playlist	e.g. I Got A Feeling, Macarena, Despacito, Gangnam Style, etc.	remarks
6:30 PM	GUESTS' ARRIVAL – Registration • Photobooth • Looping Slideshow • Band Meals (4 pax)			
7:10 PM	START TO USHER – Lingering guests to take their seats at their tables			
7:20 PM	GET READY – Emcee makes 1st announcement of the starting/opening time • Coordinator to remind B&G, parents and flower-girls (if any) to get ready • Banquet to fire-up the food			
7:30 PM	OPENING – MC's Opening Speech • Parents' Entry • B&G's 1st Entry • B&G's short little speech • Food Presentation			5 – 10 min
Groom's Parents – Mr. & Mrs. X (if required)				
Bride's Parents – Mr. & Mrs. X (if required)				
Dish 1	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
Dish 2	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
8:10 PM	1st INTERMISSION – Video Presentation (Title?)			5 min
B&G proceed for gown-change (if any)				
Dish 3	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
Dish 4	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title – EXTRA SONG	Artist / Version	Performer
	Song key(s)	Song Title – EXTRA SONG	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
8:45 PM	2nd INTERMISSION – B&G's 2nd Entry • 3x Speeches/Toasts • Shoe-game • Another Short Break			40 min
Speech 1 – Maid Of Honour (MOH)				
Speech 2 – Bestman				
Speech 3 – Bride & Groom (B&G)				
Dish 5	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title – EXTRA SONG	Artist / Version	Performer
9:50 PM	3rd INTERMISSION – Cake-cutting (a real cake for dessert) • B&G's first-dance • Father-daughter's dance			10 min
10:00 PM	THE AFTER-PARTY – Dance floor opens with the live band playing or music via BGM Personnel a.k.a. DJ			30 min
no more dish	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title – EXTRA SONG	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
	Song key(s)	Song Title	Artist / Version	Performer
10:30 PM	LIVE BAND CUT-OFF TIME – DJ/MC's Closing Announcement or Time-extension DJ set for another 30 min • Stage equipment disassembles • Photography with Live Band			30 min
<p>After the live band's cut-off (end) time, you may still extend your event by having the after-party music; Our charge is RM100 per 30 mins of non-stop music from laptop (only the BGM personnel to stay back). If the live band agrees to perform for another 30 min, the OT extension rate is RM60 per performer.</p>				
11:00 PM	EVERYTHING ENDS – DJ's Closing Announcement • Stage equipment disassembles			5 min

Damien's Spotify Wedding Playlist (Other Music Alternatives)		
BGM Personnel's Job	jazz / light ballads / groovy pop / Spotify Playlist 1	https://open.spotify.com/playlist/4w6mALH4nieHNwJUDVoakf?si=81d8947ef9064ea3
	moderately upbeat / Spotify Playlist 2	https://open.spotify.com/playlist/4KaHkE1WEcT8BzKxpsNP?si=cd3bd72b3d34ae6
	hip-hop / R&B / Spotify Playlist 3	https://open.spotify.com/playlist/0PbdM39W4ymjEzUBK6aql?si=a3ef289ddb02400e
	party-hits & dance music / Spotify Playlist 4	https://open.spotify.com/playlist/31kKwSd11UoSL8MtwQNgW?si=41762f068d345f9

Selected songs but not listed